

WIRELESS E-911 SERVICE BOARD

May 4, 1999

10:30 a.m.

Department of Account
George Washington Conference Room
James Monroe Building
101 North 14th Street, 2nd Floor
Richmond, Virginia 23219

Members Present: William E. Landside, Chair
Melvin A. Breeden
Steven E. Marzolf
James M. McDonnell, Jr.

Members Absent: Charles W. Davis, Jr.
Robert W. Woltz, Jr.

Others Present:

Trammell Alexander
Paul Fleshood
Tom Hanson
Kathleen Kittrick

Susan Perkins
Mitchell Sadoff
M. Haxall Ward
E. W. White, Jr.

CALL TO ORDER

William Landside, Chairman called the meeting of the Wireless E-911 Service Board to order at 10:30 a.m. Mr. Landside welcomed attendees to the meeting.

ACTION AGENDA

Mr. Landside stated that the first order of business would be consideration of the approval of the minutes of the March 23, 1999 meeting. He asked if there were any questions or corrections relating to the minutes. Hearing none, he asked for a motion to approve the minutes. Mr. Marzolf moved to approve the minutes to the March 9, 1999 meeting as presented. The motion was seconded by Mr. Breeden and unanimously approved.

The Board again discussed the guideline pertaining to service providers that had not been collecting the Wireless E-911 Surcharge since July 1998. Mr. Landside made a motion that the Board consider January 1, 1999 as the date by which all service providers subject to the E-911 surcharge are presumed to have made themselves aware of the collection responsibility. Providers which had not initiated collection as of that date must reimburse the Board in full for all lost revenue. Mr. Marzolf moved to approve this motion and it was seconded by Mr. McDonnell.

OTHER BUSINESS

Mr. Landside gave each Board member a copy of a letter from five of the jurisdictions in Northern Virginia expressing their intent to implement Phase I of FCC Order 94-102. Draft language for the contract that these jurisdictions will be using is being developed. Mr. Landside stated that the Board should be receiving additional submissions from other jurisdictions in the near future.

Mr. Landside informed the Board that he had written the superintendent for the State Police inviting them to make a presentation at the May 18th board meeting regarding the payment of an amount not to exceed \$750,000 due to them by June 30, 1999. At the May 18th meeting the Board is expected to approve allocation of funds to the State Police.

The Board discussed CMRS guidelines and also service agreements between PSAP's and providers. These agreements are contractual documents and will be reviewed by the Board during the review of cost estimates from CMRS'. CMRS' will have the opportunity to give a presentation to the Board for review of cost estimates. Because of confidentiality of the information being presented in these presentations, the committee for review of these cost estimates will consist of the Chairman and the three public members of the Board. The Board will make the final decision on what is reasonable and will decide on what information is needed for these presentations. Trammell Alexander agreed to meet with other CMRS' to develop draft guidelines and a proposed instruction sheet. Draft guidelines will be reviewed and considered for adoption at the May 18, 1999 Board meeting. Presentations from CMRS' are planned for September.

There being no further business the meeting was adjourned at 12:10 p.m.

Respectfully Submitted

Elizabeth W. Angle
Administrative Assistant
Commonwealth of Virginia Department of Accounts